# Education

## Bachelor of Education/Bachelor of Arts 2013 – December 23, 2016

**Major -** Social Studies/History, **Minor –** General Science, **Specialization -** Technology

University of Lethbridge

* + Current Studies
    - PSIII Practicum – G.S. Lakie Middle School, Lethbridge; Grade 8
    - School Involvement: Assistant Coach – “G” Club Volleyball and Basketball; Drama Production – Props Mistress, Hair and Make-up Coordinator, Disney Tea Fundraiser Committee Member; Haunted House Creation; Retreat Entertainment

**Floral Design Certification 2016**

Mount Royal University

* + Courses Complete
    - Floral Design Levels 1, 2, 3

## Business Administration Management 2010-2011

Reeves College

* Courses Complete
* Microsoft Outlook, Word, Excel, Access, PowerPoint, Business Communication, Accounting Fundamentals, Computerized Accounting, Marketing, Economics, Human Recourses, Employment and Customer Service Skills, Practicum

## Journeyman Hairstylist 2008-2009

Del-Mar College of Hair Design

* + Courses Complete
    - Hair Design Fundamentals, Anatomy, Electricity, Sanitation, Skin Conditions, 1400 hour Apprenticeship

# Experience

## Practicum Placements 2015-2016

PSIII – G.S. Lakie Middle School, Lethbridge – Grade 8; Social Studies and Literacy

PSII – Nicholas Sheran Community School – Grade 4; Social Studies, Mathematics, Language Arts, Art, Physical Education

PSI – Warner School, Warner – Grade K/1; Mathematics, Social Studies, Science, Language Arts, Writers Workshop, Art (Grade ½)

## Administration/Accounting 2010-2013

JK Trucking Ltd.

* + Invoicing
  + Payroll
  + Assisting brokers and customers
  + Dispatch the US Reefer fleet and process all corresponding paperwork for customs border crossing

## Hairstylist 2009-2013

First Choice Haircutters and Hair Palace

* + Opening and closing the store
  + Managing the till and cash in and out each day
  + Listen to clientele to create their desired look

# Skills

**Literacy Skills:** Incorporates literacy skills within a core subject to help students better comprehend and engage with materials to enhance understanding. Basing lessons around specific literacy skills in order to help students become familiar with the skill and to use it within the lesson to enhance understanding. Providing students with skills to excel is essential and to further develop their literacy skills in any subject.

**Communication Skills:** Experienced in speaking in front of large groups through speeches, presentations, and workshop through out 4-H and other volunteer activities over the years. Comfortable addressing audiences of any size to convey a message and to lead and delegate when needed in order to accomplish each task.

**Organization Skills:** Demonstrate strength in organization and reliability. Complete every task on time without exceeding the time frame allotted and maintain a strong organizational system to ensure every task is completed and nothing is overlooked, misplaced, or forgotten. Dependable and punctual in order to ensure everything is completed when needed. Planning lessons with the students and outcomes in mind. Finding engaging ways for students to interact with the curriculum and to build upon their knowledge is one of my main focuses.

**Interpersonal Skills:** Establish a rapport with students and staff in order to help build a positive school community and environment. Gets to know the students on a personal level to know each students likes and interests in order to help best accommodate students needs within the classroom and to build a positive classroom environment.

# Volunteer Activities

**Southern Alberta Angus Club:** Committee member and secretary to help organize events to promote the Angus breed

**Volunteer Lethbridge:** Assist Elderly Couple with Lawn Care and Volunteer at Legacy Lodge

**Sunrise for Life:** Spent one month in Tanzania Africa volunteering at a center for street children and bringing clothing and necessities to orphanages and to villages in need.

**Alberta junior Angus Show:** Committee member for six years to help organize events for youth to promote the Angus breed, and to help youth grow, expand their skills and network. Positions Held: President (2 years), Treasurer (2 years), Newsletter (2 years)

**World Angus Forum Youth Committee:** Help organize an international show to promote Canadian Angus to the rest of the world and help youth.

**Canadian Junior Angus Association:** Committee member to help organize a Canadian show to promote Angus and to help youth learn and grow at a national level.

**Claresholm 4-H Beef Club:** Assistant leader there to help youth learn, grow, and expand their skill set.

# Special Awards

**Perfect Attendance**

* Reeves College 2010-2011
* Del-Mar College 2008-2009

**Academic Honors**

* Reeves College 2010-2011
* Del-Mar College 2008-2009
* Willow Creek Composite High School 2008

**Citizenship Award** 2008

**Provincial 4-H Ambassador** 2006-2008

**Olds Fair Ambassador**  2008

**Provincial 4-H Judging Champion** 2006

**ATB 4-H Awards of Excellence**

* Platinum 2006
* Gold 2004
* Silver 2003
* Bronze 2002

# Other Experience

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| 4-H History **2003 - 2008, South Country Judging Club**  Projects - Judging  **2002 - 2008, Claresholm Beef**  Projects - Heifer, 2 year old, 3 year old, Mature Cow & Steer  **1999 - 2001, Crossfield-Madden Beef**  Projects - Heifer, 2 year old, 3 year old & Steer |
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| Executive Positions Held **4-H** - President (1 yr), Vice President (1 yr), Club Reporter (2 yrs), Historian (2 yrs), Treasurer (1 yr), Secretary (1 yr),  **District Council** - Representative (2 yr), Secretary (1 yr) President (1 yr), Key Member (2 yrs)  **Alberta Junior Angus Association** - President (2 yr,), Treasurer (2 yr), Newsletter (2 yr), Director (6 yr)  **Canadian Junior Angus Association** - Director (1 yr) |

# Licenses and Certificates

Green Certificate in Cow/Calf Production

Alberta Conservation and Hunter Education

Red Seal and Journeyman Hairstylist

# References

Practicum Placement School References located on my e-portfolio under Experience: <http://amandachigh.weebly.com/>